

Note-Taking Guide

203.02 Select and utilize tools for digital imaging and design production.

InDesign Interface & Panels	
Control Panel	
Document Panel	
Non-Printing Design Elements	
Tools Panel	

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Styles Panel	
Text Wrap Panel	
Text Wrap Panel	
Add Color Swatches	
CC Libraries	

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Master Page	
Facing Pages	
Gutter	
Margin	
Bleed	

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Slug	
Typography	
Readability	
Font Families	
Serif	

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Sans Serif	
Leading	
Tracking	
Kerning	
Drop Cap	

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Text Frames	
Placeholder Text	
Text Wrapping	
Character vs. Paragraph Styles	